

### **BEYOND INCOME TAX RETURNS**

Your annual reminder about OTHER filings for the IRS, Oregon, and Washington.

#### **EXECUTIVE SUMMARY**

As we at Perkins & Co spend the start of the new year preparing for the upcoming filing season, we want to ensure you know about information reporting requirements that you may need to comply with, in addition to filing income tax returns. We summarized some reminders below. If needed, we'd be happy to help you comply with any of the filings mentioned in this document. Please get in touch with us by January 15, 2019, so we can help you gather all the information needed to file in a timely fashion.

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#### FEDERAL REMINDERS

#### Information Return Due Dates

Certain information returns relating to employee wage information (Forms W-2 & W-3) and nonemployee compensation (Forms 1099-MISC) are required to be filed with the IRS by January 31, generally the same date as the due date for employee and payee statements (see page 3 for more details).

#### Entity Tax Return Due Dates

Partnership tax returns are due March 15 (for calendar year entities) and C corporation returns are due a month later, on April 15 (for calendar year entities).

Report of Foreign Bank and Financial Accounts Due Date
 The filing deadline for FinCEN Form 114, Reporting of Foreign Bank and Financial Accounts, is due
 April 15.

#### **OREGON REMINDERS**

- On July 1, 2018, employers started withholding the state-wide transit tax which is one-tenth of 1% from:
  - o Wages of Oregon residents (regardless of where the work is performed
  - o Wages of nonresidents who perform services in Oregon

See additional information regarding the new transit tax on page 9.

- Similar to the Federal deadlines, the deadline for filing W-2s and 1099s (that are reporting nonemployee compensation) with Oregon is January 31. Other forms are generally due March 31.
- **Don't forget:** All copies of 1099s and all W-2s must be electronically filed with Oregon, even if you're not required to electronically file them with federal authorities. There is no longer a minimum filing threshold for some forms (see page 10).

#### **WASHINGTON REMINDERS**

• Washington doesn't have an income tax, but you may still owe their Department of Revenue money if you provide services or sell goods to Washington customers. Check out our brief guide to Washington's economic nexus rules on page 10.

Located in Washington? We are too! Let your accountant know if you'd like to meet at our Vancouver, Washington office.

# FEDERAL GENERAL INFORMATION REPORTING REQUIREMENTS AND DEADLINES

The taxing authorities of the world are keen to know when and how businesses receive payments. The US Internal Revenue Service (IRS) uses a variety of information return forms, including the W series and 1099 series, to capture this information and use it to double check that no one is under-reporting income. Substantial penalties for late and/or incorrect filings have been enacted and are being enforced.

The IRS also requires you to disclose whether you have filed the required Forms 1099 on your business tax return and/or your business schedules on your personal tax return. That means if you have a Schedule C, E or F on your 1040 tax return, we are required to ask you if you have filed these forms. See penalties on page 6.

#### **Deadlines and filing requirement**

We've included the IRS Guide Chart to Information Returns for a quick summary of types of returns, thresholds, and due dates. Check it out here.

The filing deadline is on January 31, 2019, for Form 1099-MISC, reporting nonemployee compensation (NEC) payments in box 7. Other 2018 information returns must be filed with the IRS and/or the Social Security Administration (SSA) by February 28, 2019, if paper filing or by April 1, 2019 if filing electronically. If you are going to paper file Form 1099s after January 31, 2019, the IRS recommends filing any late Form 1099-MISC Box 7 (NEC) on its own Form 1096 separate from the other information returns because of the different due dates. Otherwise, if you file one "late" box 7 on the same Form 1096 as other information types after January 31 but before February 28, all forms will be considered late. Yes, you're right, this means you could potentially be filing more than one Form 1096 and the IRS is okay with that. Or as an alternative, you can file your 1099s electronically. The advantage to filing electronically is there is no requirement to file a Form 1096, you only need to submit the 1099s, and there is less of a chance the IRS will confuse the due date. In some cases, it is possible to obtain an extension of time to file information returns with the IRS and/or SSA. Regardless of how you file your government copies, information returns must be furnished to employees and other taxpayers by January 31, 2019.

If you are engaged in a trade or business and you make certain payments to persons other than corporations, you may be required to file an information return. This is true for all types of payors: individuals, partnerships, associations, corporations, or any other entity engaged in a trade or business. The following is a partial list of payments that require an information return. Minimum payment amounts requiring a return are listed where applicable. This list is intended only as a general reminder. You can obtain detailed instructions from the IRS or from us.

#### **FORM 1099**

- Interest (\$10)
- Dividends (\$10)
- Liquidation distributions (\$600)
- Payments to independent contractors (\$600)
- Director's fees (\$600)
- Prizes or awards (\$600)
- Exchanges of services or bartering transactions (all amounts)
- Commissions (\$600)
- Pension or annuity distributions (\$10)
- Rents
- Professional fees to unincorporated:
  - Doctors (\$600)
  - Accountants (\$600)
  - Other professionals (\$600)
- Professional fees to attorneys regardless of entity type (\$600)

#### FORM W-2

- Wages, tips, bonuses
- Vacation allowances
- Severance pay
- Non-qualified moving expenses
- Other compensation
- Personal use value of auto
   (See "Employer-Provided Vehicles" below)
- Cost of certain group term life insurance policies
- Fringe benefits to a more than 2%
   shareholder of an S-Corporation see page 7

We recommend that you obtain a Form W-9 (Request for Taxpayer Identification Number and Certification) from each vendor you do business with to determine the correct information to report on 1099 forms. For professional fees to non-attorneys, the Form W-9 can also tell you whether they are incorporated or not.

Examples of unincorporated vendor types, professional fees to these vendors DO require a 1099.

Depart	W-9 October 2018) ment of the Treasury if Revenue Service	,	Identifica	Request for ition Numbe	r and Certi		Give Form to the requester. Do not send to the IRS.
	Business name/disr     Check appropriate	regarded entit	ty name, if different from	equired on this line; do m above the person whose name			4 Exemptions (codes apply only to certain entities, not individuals; see
type.	Individual/sole p	proprietor or Corporation S Corporation Partnership Trust/estate				instructions on page 3):  Exempt payee code (if any)	
Print or type.	Note: Check the LLC if the LLC is another LLC that	a placetted as a circula more has LLC that is disposed of from the owner unless the owner of the LLC is				ands of sens	
Sped	Other (see Instru 5 Address (number, s	A CONTRACTOR OF THE PARTY OF TH	t, or suite no.) See instr	ructions,		Requester's name a	Applies to accounts maintained outside the U.S.) and address (optional)

Examples of incorporated vendor types, professional fees to these vendors do NOT require a 1099 (except to attorneys). (Perkins is an S-Corporation, so no need to send us 1099-MISCs.)

orm W-9 Rev. October 2018) epartment of the Treasury itemal Revenue Service	Request for Taxpayer Identification Number and Certification  • Go to www.irs.gov/FormW9 for instructions and the latest informat	Give Form to the requester. Do not send to the IRS.
	your income tax return). Name is required on this line; do not leave this line blank.  garded entity name, if different from above	*
3 Check appropriate to following seven box	ox for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> sec.	certain entities, not individuals; see
following seven box  following seven box  individual/sole pr single-member L  Limited liability or  Note: Check the LLC if the LLC is another LLC that		Instructions on page 3): state Exempt payee code (if any)

When completing information returns, taxpayer identification numbers (TIN) and names must be carefully listed. The IRS automatically matches identification numbers and names. If the name does not exactly match the record for the TIN, the IRS will issue you a matching notice. For payments made to sole proprietors, show the individual's name on the first line and the business name on the second line. For payments made to single-member LLCs that are disregarded entities, enter the LLC owner's name on the first line and the LLC's on the second line, and use the LLC owner's TIN if the LLC does not have its own TIN. Failure to include correct name and number can subject the payer to penalties (discussed in more detail below).

In an effort to combat the rising problem of identity theft, the IRS recommends that you mask the recipient's taxpayer identification number on all information returns (i.e. Forms 1099 and W-2) that are sent to the payee. In other words, only the last four digits of the recipient's TIN should be visible. However, the full TIN should still appear on the government copy of the forms.

Returns must be filed electronically if at least 250 returns are required to be filed — other filers may file electronically if they wish. The 250 threshold is applied separately to each type of return form. If you have not previously filed 1099s electronically, you will need to submit an e-filing application to the IRS at least 30 days prior to the e-filing deadline. You can do this online at <a href="https://fire.irs.gov">https://fire.irs.gov</a>. The first day to e-file information returns regarding 2018 transactions is January 10, 2019. You can register to file W-2s electronically online at the <a href="https://social-Security Administration's website">Social Security Administration's website</a>.

Most states also require that a copy of the information return be filed with them if that state is listed in the payor or payee/recipient address. This can get tricky so make sure to check the state-specific requirements for both the payor and the payee/recipient. For you Oregon filers, any Form 1099-G, 1099-MISC, 1099-R, W-2G and W-2 issued by a business registered to do business in the state of Oregon must *electronically* file a copy with <u>Oregon's iWire website</u>. Oregon will not accept paper filed returns. There is no minimum threshold of forms prepared; instead, all forms listed above must be electronically submitted. For more information, go to <u>Oregon's iWire website</u>.

#### INFORMATION RETURN PENALTIES

Penalties of up to \$270 per return will be imposed for information returns as previously described under the following scenarios:

- 1. Failure to file an information return by the due date (including failure to file electronically if required) and/or
- 2. Failure to include all the information required to be shown on a return, or the inclusion of incorrect information on a return.

The due dates are dependent on how you file and to whom you are reporting. For most forms, the due date for these returns to be sent to recipients is January 31, 2019. Form 1099-MISC is now due to the IRS by January 31 when nonemployee compensation is being reported. All other information returns are due February 28 if filing by paper, or March 31 if filing electronically. The IRS may reduce the penalty if the failure is corrected shortly after the due date. The \$270 per-return penalty will be reduced to \$50 if corrected by March 30 or to \$100 if corrected by August 1 of the same year. The maximum penalties imposed on any one filer are divided into categories depending on when or if a corrected return was filed, and the size of the business (see table below). You are a "small business" for these purposes if your average annual gross receipts for the prior three years are five million dollars or less. While the penalties may seem small on a per return basis, they add up quickly and are generally very difficult to waive. These penalties are cumulative, subject to the maximum penalty in each category as shown on the following table (note that amounts have increased from the prior year):

		Small Business Penalty		
Maximum Penalty by Category	<b>General Penalty Maximum</b>	Maximum		
Returns corrected by March 30	\$547,000	\$191,000		
Returns corrected by August 1	\$1,641,000	\$547,000		
Returns <b>not</b> corrected by August 1	\$3,282,500	\$1,094,000		

The penalties are a whole different ball game for returns that were not filed due to intentional disregard of the rules. The penalty in those cases is \$540 per return, with an unlimited maximum penalty. It is your responsibility to prepare or engage someone to prepare all required information returns. The penalties, as you can see, are onerous. Take care to carefully analyze all payments made during the year so that you can prepare all the proper forms.

#### A FEW NOTES ON W-2S

- A. TCJA Changes: The 2018 Tax Cuts & Jobs Act made changes to taxable employee compensation in certain areas. Please check with your payroll provider or <u>contact us</u> if you have any questions regarding the sweeping tax law changes.
- **B.** Due Dates: The due date for filing 2018 Form W-2, W-3 with the SSA is January 31, 2019, whether you file using paper forms or electronically.
- C. S Corporation owner-employees who hold more than 2% of the company's stock aren't eligible for tax-privileged status on most fringe benefits. Other employees get their health insurance, anniversary gifts and other §125 plan benefits pre-tax, but those items (among others) need to be treated as ordinary wages for >2% shareholders. With the possible exception of medical benefits, these taxable-only-to-shareholders fringe benefits are also subject to Social Security and Medicare taxes.
- D. Employer-provided vehicles that are available for employee personal use are a taxable fringe benefit and treated as ordinary wages and subject to Social Security and Medicare taxes. While the IRS provides three methods to value the benefit of an employer-provided vehicle, the most pragmatic option is the lease valuation method. Contact us if you want to know more about the cents-per-mile or commuting valuation methods. The lease valuation method can be applied either on a calendar year basis or on a November 1 October 31 basis. Please use the worksheets in Appendix A and B (on pages 12-13) to calculate the taxable value of the vehicle to the employee. Note that employers are responsible for notifying each employee using a company-provided vehicle as to the substantiation requirements, policies, valuation, and withholding methods adopted regarding the benefit of the employer-provided vehicle. The written notice should be provided by January 31 of the valuation year or 30 days after the employer supplies the car to the employee. The notice may be mailed to affected employees, provided in their paychecks, or posted where they will most likely read it. The employer need not give second or repeat notices if the valuation method has not changed and notice has previously been provided.
- E. Value of employer-sponsored health coverage (including both employee and employer contributions) should be reported in box 12 under code DD. This is only mandatory for 2018 Form W-2s if you filed 250 or more Form W-2s for 2017; the IRS currently has no plans to extend this requirement to smaller employers. If this requirement applies to you, please see the IRS's documentation on their website or contact us.
- **F.** Additional Medicare tax withholding is still required at 0.9% on W-2 box 5 wages over \$200,000. Employers are required to begin withholding this tax in the pay period in which the employee's wages subject to Medicare tax exceed the \$200,000 threshold.
- **G.** Standard Mileage rates for 2019: Beginning on January 1, 2019, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be 58 cents for every mile of business travel driven (up 3.5 cents from the 2018 rate).

#### HEALTH INSURANCE INFORMATION REPORTING

As you may be aware, there is a penalty for individuals without qualified health insurance coverage as part of the individual income tax filings. In order to ensure it is collecting penalties from all the right people, the IRS has created a new information reporting system for health insurers and applicable large employers (ALEs). This system was mandated by the Patient Protection and Affordable Care Act (ACA) of 2010.

You're an ALE if you have about 50 full-time employees; however, the rules for calculating employee counts are complex. If there's a month when you're paying 50 or more people during the year, these reporting requirements may apply to you. Please visit the link below or contact us if you need assistance in determining if you are an ALE. ALEs will report details of the health insurance offered and health insurance received to their employees via Forms 1094-C and 1095-C. Health insurance vendors will report to anyone with a policy not sponsored by an ALE via Forms 1094-B and 1095-B. The 1094 and 1095 series of forms are due along a timeline similar to W-2s. For more information on ALEs and the ACA, please contact us or visit the ALE Info Center on the IRS's website.

#### REPORT OF FOREIGN BANK AND FINANCIAL ACCOUNTS (FBAR) - FINCEN REPORT 114

If you have access to a foreign financial account or accounts (this includes bank accounts, brokerage accounts, retirement accounts, prepaid debit/credit cards purchased outside the US, and cash value life insurance) and the aggregate value of their highest balances was \$10,000 USD or more at any point during a calendar year, you must file an FBAR for that year. "Access" to an account means you owned it, owned part of it, were a trustee or custodian for it, or had signature authority over the account (even if multiple signatures were required to remove funds). It doesn't matter whether the account earned any income, the filing requirements are the same either way.

The FinCEN Report 114 (which replaced the form formerly known as TD F90-22.1) is an e-file ONLY form. The filing deadline is April 15, and you'll be able to extend the filing due date for up to six months. The FinCEN Report 114 is not administered directly by the IRS. The IRS instituted Form 8938, Statement of Specified Foreign Assets. Compared to the FinCEN Report 114, the Form 8938 has much higher filing thresholds and modestly less onerous failure-to-file penalties.

Speaking of penalties, there is a minimum penalty of \$10,000 per account each year you were required to file a Report 114/FBAR. If the IRS determines you knew you had a filing requirement and disregarded that filing requirement (a "willful violation"), they can assess a maximum penalty of the greater of \$100,000 per account or 50% of the value of the account at the due date of the unfiled FBAR and may pursue criminal charges. A criminal conviction can result in up to five years in prison and an additional fine of \$250,000 per violation. If you didn't report income related to your foreign financial account, you may be subject to additional penalties on the unpaid income tax of 20-40% of the tax due, and an additional penalty of 75% of the unpaid income tax if the failure to report the income was willful.

We can assist you in filing your FBARs; however, if you believe you may have failed to file a required FBAR for a prior year, we recommend that you contact an attorney with experience in this area as soon as possible.

The IRS now offers Streamlined Offshore Asset Disclosure procedures for those who meet certain criteria, such as little income tax due to the US on income from these unreported accounts. The IRS would classify those who qualify as "low risk" and allows them a path to compliance. Also, they can come forward and be assessed lower, or even no penalties as long as they can demonstrate reasonable cause for not having previously disclosed. These programs are available to both US resident taxpayers and US taxpayers who live abroad. Visit the IRS's FBAR page for more information about FBARs, or contact us (see page 11).

### MANDATORY WITHHOLDING ON PAYMENTS TO NON-US PERSONS AND NON-US ENTITIES

In conjunction with the increased media attention on US taxpayers with foreign accounts resulting from the Foreign Account Tax Compliance Act (FATCA), be aware that you may be required to withhold tax on most kinds of payments to non-US persons and non-US entities. Please be attentive to these requirements when working with remote contractors. In general, you are required to obtain one of the family of W-8 forms from foreign persons. On these forms, they'll either (1) attest to why they're exempt from withholding (usually because they promise to file a US tax return), (2) claim a lower treaty withholding rate and tell you what the rate is, or (3) they'll tell you to withhold as normal. Unless the payee tells you otherwise via a W-8 type form, you must withhold at least 30% and remit the withholding to the IRS on a timeline similar to payroll tax withholding. The year-end reporting form for foreign withholding is Form 1042-S for most types of payments. For more details on who is subject to this requirement and which version of the W-8 you need from each payee, review IRS Publication 515. Some foreign entities and persons are reluctant to furnish information about their US tax status. In order to avoid difficulties, we recommend you obtain the relevant Form W-8 prior to the payee commencing work on your behalf.

#### RECEIVING LOTS OF CASH? THERE'S A FORM FOR THAT.

Form 8300 must be filed within 15 days after a business receives more than \$10,000 in cash in a single transaction or a series of related transactions. "Cash" may include money orders, traveler's checks, cashier's checks, bitcoin, and foreign currency as well as US coin and paper currency. Your depository institution will likely have this form on hand and assist you in filling it out when you bring the money to them.

#### OREGON'S NEW STATEWIDE TRANSIT TAX

Starting July 1, 2018 employers were to begin withholding the transit tax that was enacted as part of the Oregon Legislature House Bill 2017. The statewide transit tax is generally calculated based on the employee's wages. The tax is one-tenth of one percent (0.001) and is withheld on wages of Oregon residents (regardless of where the work is performed) and wages of nonresidents who perform services in Oregon.

Where does the new statewide transit tax get reported on the Form W-2? Good question. Currently, there is no requirement to report the tax on the Form W-2. This may change in future years, however, so stay tuned.

For more information on this new statewide transit tax, visit the ODR website - Statewide transit tax page.

#### **OREGON ELECTRONIC FILING REQUIREMENTS**

Copies of all W-2s must be electronically filed with Oregon via a third party such as ADP or Intuit, or directly via the state's iWire electronic filing platform. You are also required to e-file **all** copies of 1099-MISCs, 1099-Gs, 1099-Rs, and W-2Gs (there is no longer a minimum threshold). Electronic filing is available January 1, and filings are due either January 31, 2019, when filing W-2s and nonemployee compensation on Form 1099-MISC, or March 31, 2019, for filing Forms 1099-R, 1099-G, W-2G, and all other 1099-MISC. Luckily, Oregon's iWire system is free, doesn't require advance registration, and allows you to hand-key data. If you have more than a handful of forms to e-file, we recommend checking with your accounting software vendor to see if they offer e-filing of these forms with Oregon.

To avoid paying any penalties to Oregon, efile the required information return. Failure to file electronically may land you with assessed penalties of up to \$25,000.

#### OREGON NEW HIRE REPORTING REQUIREMENT

Employers are required to report all new hires (or rehires who have been gone more than 60 days) to the Oregon Department of Justice. The report can be made by remitting an Oregon New Hire Reporting Form no later than 20 days after the date of hire or rehire. You can obtain additional information about this reporting requirement, as well as the required reporting form, by visiting the Oregon Department of Justice's Child Support Program web page. The link also provides information on optional electronic reporting to meet this requirement. Note that this report is not considered a normal payroll reporting function by some payroll services – if you outsource payroll, make sure this report is being filed on your behalf.

# A BRIEF GUIDE TO WASHINGTON'S ECONOMIC NEXUS RULES (NO CHANGES FROM LAST YEAR)

#### **Basic Facts**

Most businesses located or doing business in Washington may be subject to the Washington Business & Occupation (B&O) tax. The tax is due on gross income from business conducted in Washington. Retailers, wholesalers, manufacturers and service providers (to name a few) may be subject to B&O tax. You may have economic nexus in Washington, and therefore subject to the B&O tax, if in the prior calendar year:

- You are an individual who is a resident or domiciled in Washington,
- The business is organized or domiciled in Washington, or
- You have one of the following in Washington:
  - more than \$53,000 of property in Washington
  - more than \$53,000 of payroll in Washington
  - more than \$267,000 of gross income in Washington, or
  - at least 25% of their total property, payroll or gross income in Washington

Businesses can apportion sales to customers out of Washington provided they can meet the above criteria in the non-Washington customer's state. Washington's current B&O tax rate is 1.5% of subject gross receipts for service businesses (0.471% for retailers and 0.484% for wholesalers and manufacturers).

There are several other rates for specialized industries, reach out to us if you have questions. In addition to e-filing a return monthly or quarterly (depending on the volume of gross receipts), businesses apportioning some income out of Washington must also file an annual apportionment reconciliation due October 31 of the following year.

#### **Changes Effective September 1, 2015**

On July 1, 2015, Washington enacted changes to their B&O tax in order to extend the reach of the nexus standards. Here's the scoop:

- Wholesale sales now fall under the auspices of Washington nexus (previously, wholesalers
  were excluded). Effective September 1, 2015 anyone with wholesale sales to Washington
  persons/entities/locations must perform the economic nexus test mentioned above to
  determine if they are subject to B&O tax.
- Threshold amounts for the economic nexus testing are now tied to inflation.
- Economic nexus testing now looks at the immediately preceding tax year to determine nexus.
   You no longer use your current year activity for testing. This means that a calendar year taxpayer should look at their 2016 property, payroll, and gross income to determine their 2017 B&O tax nexus.
- Washington has enacted a click-through nexus test for retail transactions. Out-of-state sellers meeting the following three items will be presumed to have physical nexus:
  - entered a contract with a Washington resident wherein
  - that contract provides a commission or other consideration be paid to the Washington resident for sales directed to the out-of-state seller by way of the internet or other remote means
  - if said sales exceed \$10,000 in a year under this type of agreement

Washington is trying to capture taxes from online sales referrals such as Amazon's Marketplace, but the law is vague enough that it has a larger reach. Oh, and by the way, this nexus presumption also applies to Washington's retail sales tax in addition to its B&O tax. Please <u>contact us</u> if you have concerns about whether this will affect you.

- Royalty income has lost its preferential tax rate. Going forward it will be taxed at the same 1.5% as other income qualified for the B&O tax.
- "Failure to pay" penalties have increased.

#### **GET IN TOUCH WITH US**

If you have any questions about what you've read, please don't hesitate to <u>contact us</u> or connect directly with your <u>Perkins & Co advisor</u>.

#### Fringe Benefit Compensation Value for Employer-provided Auto

#### **General Information: Employer-provided Auto**

Company: Employee: Auto Description		Date Acquired:
	Covered Period to	а
(or the begin	alue Method  er NADA book) as of auto acquisition date or as of January  ning of a special accounting period) following the end of a  -year lease term	
<ul><li>3) Number of m</li><li>4) Annual lease</li></ul>	ease value factor for line 1 onths in coverage period, if less than 12 value (line 2 × line 3) e percentage (see note a below):	\$
	a) Personal miles b) Total miles	
, .	nnal-use value (line 4 × line 5) nal amount for company-provided gas used personally: a) Total personal miles per above b) Less mileage when gas paid for personally c) Total personal miles on company-provided gas d) Additional value for company-provided gas	\$
8) Total addition	nal compensation (line 6 + line 7d)	\$

#### Notes:

- **a** Taxpayers who do not adopt the special accounting period must measure mileage for the calendar year (i.e., January-December). IRS Ann. 85-113 allows employers to adopt any 12-month period that ends between October 31 and December 31.
- **b** FMV can be used instead of 5.5 cents per mile. The 5.5 cents per mile can only be used if the fuel is provided in kind.

#### **Annual Lease Value Table**

Automobile Fair Market Value	Annual Lease Value	Automobile Fair Market Value	Annual Lease Value
Value  \$ 0 - 999 1,000 - 1,999 2.000 - 2.999 3,000 - 3,999 4,000 - 4,999 5,000 - 5,999 6,000 - 6,999 7,000 - 7,999 8,000 - 8,999 9,000 - 9,999 10,000 - 10,999 11,000 - 11,999 12,000 - 12,999 13,000 - 12,999 13,000 - 13,999 14,000 - 14,999 15,000 - 15,999 16,000 - 16,999 17,000 - 17,999		\$22,000 - 22,999 23,000 - 23,999 24,000 - 24,999 25,900 - 25,999 26,000 - 27,999 23,000 - 29,999 30,000 - 31,999 32,000 - 33,999 34,000 - 35,999 36,000 - 37,999 38,000 - 39,999 40,000 - 41,999 42,000 - 43,999 44,000 - 45,999 46,000 - 47,999 48,000 - 47,999 48,000 - 49,999 50,000 - 51,999 52,000 - 53,999	\$6,100 6,350 6,600 6,850 7,250 7,750 8,250 8,750 9,250 9,750 10,250 10,750 11,250 11,750 12,250 12,750 13,250 13,750
18,000 - 18,999 19,000 - 19,999 20,000 - 20,999 21,000 - 21,999	5,100 5,350 5,600 5,850	54,000 – 55,999 56,000 – 57,999 58,000 – 59,999	14,250 14,750 15,250

For vehicles with a fair market value in excess of \$59,999, the Annual Lease value is equal to 25% of the vehicle's fair market value plus \$500.

## Guide to Information Returns (If any date shown falls on a Saturday, Sunday, or legal holiday, the due date is the next business day.)

				Due Date	
Form	Title	What To Report	Amounts To Report	To IRS	To Recipient (unless indicated otherwise)
1042-S	Foreign Person's U.S. Source Income Subject to Withholding	Income such as interest, dividends, royalties, pensions and annuities, etc., and amounts withheld under Chapter 3. Also, distributions of effectively connected income by publicly traded partnerships or nominees.	See form instructions	March 15	March 15
1097-BTC	Bond Tax Credit	Tax credit bond credits to shareholders.	All amounts	February 28*	On or before the 15th day of the 2nd calendar month afte the close of the calendar month in which the credit is allowed
1098	Mortgage Interest Statement	Mortgage interest (including points) and certain mortgage insurance premiums you received in the course of your trade or business from individuals and reimbursements of overpaid interest.	\$600 or more	February 28*	(To Payer/Borrower) January 31
1098-C	Contributions of Motor Vehicles, Boats, and Airplanes	Information regarding a donated motor vehicle, boat, or airplane.	Gross proceeds of more than \$500	February 28*	(To Donor) 30 days from date of sale or contribution
1098-E	Student Loan Interest Statement	Student loan interest received in the course of your trade or business.	\$600 or more	February 28*	January 31
1098-MA	Mortgage Assistance Payments	Assistance payments paid to homeowners from funds allocated from the Housing Finance Agency Innovation Fund for the Hardest Hit Housing Markets (HFA Hardest Hit Fund) or the Emergency Homeowners' Loan Program.	All amounts	February 28	January 31
1098-Q	Qualifying Longevity Annuity Contract Information	Status of a contract that is intended to be a qualifying longevity annuity contract (QLAC), defined in section A-17 of 1.401(a)(9)-6, that is purchased or held under any plan, annuity, or account described in section 401(a), 403(a), 403(b), or 408 (other than a Roth IRA) or eligible governmental plan under section 457(b).	All amounts	February 28	January 31
1098-T	Tuition Statement	Qualified tuition and related expenses, reimbursements or refunds, and scholarships or grants (optional).	See instructions	February 28*	January 31
1099-A	Acquisition or Abandonment of Secured Property	Information about the acquisition or abandonment of property that is security for a debt for which you are the lender.	All amounts	February 28*	(To Borrower) January 31
1099-B	Proceeds From Broker and Barter Exchange Transactions	Sales or redemptions of securities, futures transactions, commodities, and barter exchange transactions (including payments reported pursuant to an election described in Regulations section 1.1471-4(d)(5)(i)(A) or reported as described in Regulations section 1.1471-4(d)(2)(iii)(A)).	All amounts	February 28*	February 15**
1099-C	Cancellation of Debt	Cancellation of a debt owed to a financial institution, the Federal Government, a credit union, RTC, FDIC, NCUA, a military department, the U.S. Postal Service, the Postal Rate Commission, or any organization having a significant trade or business of lending money.	\$600 or more	February 28*	January 31
1099-CAP	Changes in Corporate Control and Capital Structure	Information about cash, stock, or other property from an acquisition of control or the substantial change in capital structure of a corporation.	Over \$1,000	February 28*	(To Shareholders) January 31, (To Clearing Organization) January 5
1099-DIV	Dividends and Distributions	Distributions, such as dividends, capital gain distributions, or nontaxable distributions, that were paid on stock and liquidation distributions (including distributions reported pursuant to an election described in Regulations section 1.1471-4(d)(5)(i)(A) or reported as described in Regulations section 1.1471-4(d)(2)(iii)(A)).	\$10 or more, except \$600 or more for liquidations	February 28*	January 31**
1099-G	Certain Government Payments	Unemployment compensation, state and local income tax refunds, agricultural payments, and taxable grants.	\$10 or more for refunds and unemployment	February 28*	January 31
1099-H	Health Coverage Tax Credit (HCTC) Advance Payments	Health insurance premiums paid on behalf of certain individuals.	All amounts	February 28*	January 31
1099-INT	Interest Income	Interest income (including payments reported pursuant to an election described in Regulations section 1.1471-4(d)(5)(i)(A) or reported as described in Regulations section 1.1471-4(d)(2)(iii)(A)); market discount subject to an election under section 1278(b).	\$10 or more (\$600 or more in some cases)	February 28*	January 31**

<sup>\*</sup>The due date is March 31 if filed electronically.

<sup>\*\*</sup>The due date is March 15 for reporting by trustees and middlemen of WHFITs.

### **Guide to Information Returns (Continued)**

				Due	
Form	Title	What To Report	Amounts To Report	To IRS	To Recipient (unless indicated otherwise)
1099-K	Payment Card and	Payment card transactions.	All amounts		
	Third Party Network Transactions	Third party network transactions.	\$20,000 or more <b>and</b> 200 or more transactions	February 28*	January 31
1099-LS	Reportable Life Insurance Sale	Proceeds from a reportable life insurance sale.	All amounts	February 28*	January 31
1099-LTC	Long-Term Care and Accelerated Death Benefits	Payments under a long-term care insurance contract and accelerated death benefits paid under a life insurance contract or by a viatical settlement provider.	All amounts	February 28*	January 31
1099-MISC	Miscellaneous Income	Rent or royalty payments; prizes and awards that are not for services, such as winnings on TV or radio shows (including payments reported pursuant to an election described in Regulations section 1.1471-4(d)(5)(i) (A) or reported as described in Regulations section 1.1471-4(d)(2)(iii) (A)).	\$600 or more, except \$10 or more for royalties		
	(Also, use to report direct sales of \$5,000 or more of consumer goods for resale.)	Payments to crew members by owners or operators of fishing boats including payments of proceeds from sale of catch.	All amounts		
		Section 409A income from nonqualified deferred compensation plans (NQDCs).	All amounts		
		Payments to a physician, physicians' corporation, or other supplier of health and medical services. Issued mainly by medical assistance programs or health and accident insurance plans.	\$600 or more	February 28* <b>Note:</b> If any payments for	January 31**
		Payments for services performed for a trade or business by people not treated as its employees (including payments reported pursuant to an election described in Regulations section 1.1471-4(d)(5)(i)(A) or reported as described in Regulations section 1.1471-4(d)(2)(iii)(A)). Examples: fees to subcontractors or directors and golden parachute payments.	\$600 or more	nonemployee compensation are reported in box 7, the due date is January 31 for both paper and electronic returns.	
		Fish purchases paid in cash for resale.	\$600 or more		
		Crop insurance proceeds.	\$600 or more		
		Substitute dividends and tax-exempt interest payments reportable by brokers.	\$10 or more		February 15**
		Gross proceeds paid to attorneys.	\$600 or more		February 15**
		A U.S. account for chapter 4 purposes to which you made no payments during the year that are reportable on any applicable Form 1099 (or a U.S. account to which you made payments during the year that do not reach the applicable reporting threshold for any applicable Form 1099) reported pursuant to an election described in Regulations section 1.1471-4(d)(5)(i)(A).	All amounts (including \$0)		January 31**
1099-OID	Original Issue Discount	Original issue discount (including amounts reported pursuant to an election described in Regulations section 1.1471-4(d)(5)(i)(A) or reported as described in Regulations section 1.1471-4(d)(2)(iii)(A)); market discount subject to an election under section 1278 (b).	\$10 or more	February 28*	January 31**
1099-PATR	Taxable Distributions Received From Cooperatives	Distributions from cooperatives passed through to their patrons including any domestic production activities deduction and certain pass-through credits.	\$10 or more	February 28*	January 31
1099-Q	Payments From Qualified Education Programs (Under Sections 529 and 530)	Earnings from qualified tuition programs and Coverdell ESAs.	All amounts	February 28*	January 31
1099-QA	Distributions from ABLE Accounts	Distributions from ABLE accounts.	All amounts	February 28	January 31
1099-R	Distributions From Pensions, Annuities, Retirement or Profit-Sharing Plans, IRAs, Insurance Contracts, etc.	Distributions from retirement or profit-sharing plans, any IRA, insurance contracts, and IRA recharacterizations (including payments reported pursuant to an election described in Regulations section 1.1471-4(d)(5)(i) (B) or reported as described in Regulations section 1.1471-4(d)(2)(iii) (A)).	\$10 or more	February 28*	January 31

<sup>\*</sup>The due date is March 31 if filed electronically.

\*\*The due date is March 15 for reporting by trustees and middlemen of WHFITs.

### **Guide to Information Returns (Continued)**

	Title	What To Report		Due Date	
Form			Amounts To Report	To IRS	To Recipient (unless indicated otherwise)
1099-S	Proceeds From Real Estate Transactions	Gross proceeds from the sale or exchange of real estate and certain royalty payments.	Generally, \$600 or more	February 28*	February 15
1099-SA	Distributions From an HSA, Archer MSA, or Medicare Advantage MSA	Distributions from an HSA, Archer MSA, or Medicare Advantage MSA.	All amounts	February 28*	January 31
1099-SB	Seller's Investment in Life Insurance Contract	Seller's investment in a life insurance contract as determined by the issuer.	All amounts	February 28*	January 31
3921	Exercise of an Incentive Stock Option Under Section 422(b)	Transfer of stock pursuant to the exercise of an incentive stock option under section 422(b).	All amounts	February 28*	January 31
3922	Transfer of Stock Acquired Through an Employee Stock Purchase Plan Under Section 423(c)	Transfer of stock acquired through an employee stock purchase plan under section 423(c).	All amounts	February 28*	January 31
5498	IRA Contribution Information	Contributions (including rollover contributions) to any individual retirement arrangement (IRA), including a SEP, SIMPLE, and Roth IRA; Roth conversions; IRA recharacterizations; and the fair market value (FMV) of the account.	All amounts	May 31	(To Participant) For FMV/RMD, Jan 31; For contributions, May 31
5498-ESA	Coverdell ESA Contribution Information	Contributions (including rollover contributions) to a Coverdell ESA.	All amounts	May 31	April 30
5498-QA	ABLE Account Contributions Information	Contributions (including rollover contributions) to an ABLE account.	All amounts	May 31	March 15
5498-SA	HSA, Archer MSA, or Medicare Advantage MSA Information	Contributions to an HSA (including transfers and rollovers) or Archer MSA and the FMV of an HSA, Archer MSA, or Medicare Advantage MSA.	All amounts	May 31	(To Participant) May 31
W-2G	Certain Gambling Winnings	Gambling winnings from horse racing, dog racing, jai alai, lotteries, keno, bingo, slot machines, sweepstakes, wagering pools, poker tournaments, etc.	Generally, \$600 or more; \$1,200 or more from bingo or slot machines; \$1,500 or more from keno	February 28*	January 31

<sup>\*</sup>The due date is March 31 if filed electronically.